



2/16/2023 Meeting Minutes

Trustees Present: Fred Wells, Laurie Albrecht (Treasurer), Gloria Brain (Secretary), Jeff Gubbe, ~~Debbie Epperson~~, Wendy Schwartznau, Ruth Rabdau, Stacy McClellan and Anna Loudenback (VP)

Others Present: Tony Gliane (President), Jay Sutton (Facility Manager) and Melissa Gubbe (Assistant Treasurer and Executive Secretary)

Guests Present:

Call to Order: President Tony Gliane called the meeting to order at 7:00pm.

This board meeting attended through Zoom.

Good of the Order:

Old Business:

- Conduct Policy: Moved to March 2023 meeting. **ONGOING**
- Performance Appraisals: FM, Exec. Secretary & Assist. Treasurer due: **ONGOING**
- Review of RCWs by our Attorney: Discussed and Melissa will relay the boards question to our Attorney for review at March meeting. She is working on the past due accounts. **ONGOING**

New Business: Facilities Manager: Report for February 2023:

- **Upper Park:** The upper park has been looking good. Dog park is a work in progress, adding bark when needed. Just got a new shipment of poop bags to keep the receptacles full. Looks like we are winning the war with the moles, but I will keep a lookout for new mounds.
- **Pool:** I have been monitoring the pool level to keep the skimmers working properly. One of the heat pumps is down and I am still waiting on estimates. They don't make parts for the heat pumps we have but there is a possible rebuild option. I will present the options when I have them. New pool signs have been submitted to the sign makers. We will have signs that include all the prescribed points that were missing during the inspection and separate signs for LJE requirements. I will submit the new signs when I have samples.
- **Lower Park:** The lower park has been good. I have been monitoring the drainage that we worked on this summer, and it seems I need to do some work around the porta-potty but its looking good otherwise.
- **Lake:** The lake is doing good. The lake is full, and I will continue to keep the drain clean to ensure overflow is working properly. I have heard of sightings with the otter but haven't been able to capture it yet. A sign on the boat launch side of the lake was replaced to correctly state that bass are catch and release only, it was missed on the first change.

Secretary:

- Meeting minutes from January 2023. **MSC** to approve.
- Newsletter review and approval: **MSC** to approve with added dates for the pool and garage sale.
- In-person meetings: Will try one in June. **INFO**
- Annual LJE garage sale date: Set for July 28th & 29th. **INFO**
- Meeting start time: No action.

Treasurer:

- Financial Report for: January 2023. **MSC** to approve.
- Budgets for 2024-25 due by March meeting. (Review at April meeting, approve at May meeting to publish by beginning of June in newsletter). **INFO**

President:

- No report.

Vice President:

- No report.

Pool:

- Ordering a new rule sign for the pool. **INFO**

Park:

- Park maintenance contract. **ONGOING**

Lake:

- Putting together testing schedule. **INFO**
- Received testing equipment from Pierce County. **INFO**

Meeting adjourned by President Tony Gliane at 8:12pm.

Respectfully submitted by Melissa Gubbe.