



3/21/2024 Meeting Minutes

Trustees Present: Fred Wells, Laurie Albrecht (Treasurer), Gloria Brain (Secretary), Jeff Gubbe, Debbie Epperson, ~~Peta Shepherd~~, Katie Hudson, Anna Loudenback and Stacy White

Others Present: Anne-Marie Davidson (President), Hiedi Sutton (VP), Jay Sutton (Facility Manager) and Melissa Gubbe (Assistant Treasurer and Executive Secretary)

Guests Present:

Call to Order: President Anne-Marie Davidson called the meeting to order at 7:02pm.

This board meeting was on Zoom.

Good of the Order:

Old Business:

- Survey status: Soft send, will send to all next. **INFO**
- Performance reviews: Facilities Manager and Assist. Treasurer/ Executive Sect. **CLOSED**

New Business: Facilities Manager: Report for February/March 2024:

I have conducted 6 Park walk-throughs and didn't observe anything besides limbs from the windstorms and that was minimal. Overall, the parks have been looking good and the lake has been ok minus some debris from yard work and the windstorms.

Upper Park: The upper park has been good. Moles have done their part but haven't made it very far. I will pound the hills and look to see if there are any new ones and keep on top of what presents. The parking lot is showing a little vegetation growth and I will treat it as it presents. I have been taking care of the baseball field all winter and has presented a great playing surface ready for use. The dog park has held up nicely over the winter and I keep spreading the bark to mitigate water issues. The gate batteries to the dog park gate ran out and I have changed them out. I am still waiting for a response from the gate guy to fix the hydraulic arm, but it should be fixed soon.

Pool: The pool has been holding up fine over the winter. I am still reorganizing to maximize our space to prep for summer. There are no issues to report from the winter, but I will keep you posted. Aqua Care has been on top of it all winter and communication has been great to coordinate what I do with what they have planned. Pool level has been maintained with no issues to report.

Lower Park: The lower park has been looking good. No real mole presence this winter. The beach has been drug with the help of the Epperson's' golf cart. They have sold it and now am looking at options to continue the process because it has been shown to preserve the beach. The parking lot has shown some growth of vegetation, but I will treat it as needed.

Lake: The lake has been looking ok. Lots of different colors have presented but the lake level has been good. Just in the few days of sunny weather the lake level has fluctuated and be prepared for low levels this summer. The freshwater pump will be turned on soon but history shows that it doesn't do enough to mitigate the heat.

Thoughts: I want to refurbish the horseshoe pits and it will cost \$60 for fabric and pea gravel. I would like to talk about upgrading our dog park with obstacles and fun things dogs can do and would love any feedback. I can make just about anything if it makes sense. The pool needs a new basketball hoop, and it costs about \$200 and would love feedback or ideas of things that people would like to see at the pool.

Secretary:

- Meeting minutes from February 2024. **MSC** to approve.
- Melissa Gubbe is retiring from the board effective 6-30-2024 as Executive Secretary. **INFO**
- Fall recycling event: Melissa will contact UpTekk and schedule. **INFO**
- Newsletter articles are due. **INFO**
- Melissa and Jeff will be absent from the May 2024 meeting. **INFO**
- Open positions: President, Assist. Treasurer, Exec. Secretary, 1 Pool and 1 Park will not be returning. **INFO**
- LJE garage sale will again be on the annual meeting weekend. **INFO**
- Email request for temporary RV parking. **CLOSED**

Treasurer:

- Financial Report for: February 2024. **MSC** to approve.
- Melissa Gubbe is retiring from the board effective 6-30-2024 as Assistant Treasurer. **INFO**
- Budgets are due by the April meeting. **INFO**

President:

- Sent our Salary structure for review. **INFO**

Vice President:

- No report.

Pool:

- Group Swimming lessons will only be available for Lake Jane Estates members (lessons will be \$35 per session)
- Private lessons will be available only for Lake Jane Members. (Private lessons will be \$25 for a 30-minute session)
- The pool will continue to be available for members to reserve it for private parties for \$50.00 an hour (before and after open swim hours).
- All Lifeguards and swim instructors must be 16 years of age and have their Lifeguard Certificate. There will be a skills assessment as part of the interview process.
- Want to get involved at the pool? We are looking for a pool committee member to join our group and help with the pool planning, hiring and stocking the Hut. Please reach out to us a pool@lakejane.org if you are interested in being on the pool committee.
- Our long-time Swimming Lesson Coordinator, Cara, has decided to pursue other interests this year and will not be joining us. We are looking for a Swimming Lessons Coordinator.
- Job descriptions and the application are now posted on our website at :www.lakejane.org.

Park:

- Gloria Brain will be stepping down at the end of July 2024. **INFO**
- Tennis courts will be pressured washed soon. **INFO**

Lake:

- Looking for a new Eco. Co. Found 1 that will treat 15% of lake for \$4,100.00. Will get bid for a whole lake treatment. **INFO**
- Have had many comments about the condition of the lake. Since we had a mild winter and early warm spring, the algae have bloomed earlier than normal and more than normal. We are slated to have a lake treatment this year and that will get the algae under control. **INFO**

Exiting regular meeting, going into Executive Session to discuss personnel issue at 7:51pm.

Executive Session started at 7:52pm.

Motion to increase the Facility Manager hourly wage from \$22.61 to \$27.94. Effective 7-1-2024. **MSC** to approve.

Executive Session adjourned at 8:03pm to regular meeting.

Meeting adjourned by President Anne-Marie Davidson at 8:04pm.

Respectfully submitted by Melissa Gubbe.