



Board Meeting Agenda

Date: September 19, 2024, at 7:00 p.m.

Trustees: Fred Wells, Laurie Albrecht (Treasurer), Dave Wolfe, Catherine Faux, Leland Faux

Others: Anne-Marie Davidson (President), Jay Sutton (Facility Manager), Heather Prater (Assistant Treasurer), Ashley DeGraffenreid (Executive Secretary)

Excused: Peta Shepherd (Secretary), Stacy White, Debbie Epperson

Meeting Location: Upper Park Shelter

President Anne-Marie Davidson called the meeting to order at 7:11 p.m.

Good of the Order

The Assistant Treasurer and Executive Secretary asked the Board their preference on the holiday party and discussed options for the event in December. **INFO**

Old Business

Secure Mail Drop Box Installation location was determined, the box will be installed this fall, and members will be notified when it is ready to accept payments. **INFO**

New Business

Trespassing Issues have increased, and the Facility Manager has been dealing with the uptick in trespassers fishing at the lake. The decision was made for Jay to do additional research on the cost and develop a plan for adding a card reader system to the gates. Jay will investigate it and return to the board with further information. **INFO**

Facilities Manager

Overview: Trespassers are still an issue. I have been conducting walk-throughs to establish a presence to mitigate repeat offenders.

Upper Park: I have been treating moles as I see the hills and it seems to be working. I am trying to ensure we don't have a huge presence this year, wish me luck. We had a bunch of reservations this month. The scheduling worked out perfectly and each reservation cleaned up adequately.

Pool: The pool saw some maintenance towards the end of the season to ensure it was ready for the winter. I will winterize in a couple of weeks to prepare for the colder weather. I will also be replacing the outdoor faucet since the leak has gotten much worse.



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Lower Park: The lower park has been the site for most of the trespassing issues and I want to thank Wendy and the Proby's for their assistance in identifying those trespassers. I focused on the beach a little more than usual with all the foot traffic coming through with regular sweeps for debris. The moles are present around the shelter, but I have been treating them accordingly.

Lake: The lake is filling back up and I will monitor the levels to mitigate flooding. The freshwater pump has been shut off for the colder and wetter months to come. The buoys have been holding in position since I secured them and with the signs in place I hope it will alleviate the illegal fishing from the street. There have been some Musk Rats or Nutria sightings showing that some wildlife is coming back to the area. We will have to hope it continues. I will continue to work on the Carp issue, hopefully finding a way to add younger Carp to the lake.

Conclusion: As I recover, I will get back to catching up on parking work. My son Dyllan has been working hard in my absence and I appreciate the board for hiring him on temporarily. We still need to conclude our discussion about park security and how it will look in the future.

Secretary

- Board Meeting Minutes from August 15, 2024, were approved. **MSC**
- Special Board Meeting Minutes from September 3, 2024, were approved. **MSC**
- Fall Newsletter is coming together nicely and will go out by the end of the month. **INFO**
- Uptekk Recycling Event will be held October 12, 2024. **INFO**
- Annual Affirmation Statements and Thank You Cards for Outgoing Board Members were signed by the board members at the meeting. **INFO**

Treasurer

- Beneficial Ownership Information must be collected from board members and submitted to Department of Treasury by December 31, 2024. **INFO**
- Financial Reports for August 2024 were approved. **MSC**
- Update on Zelle and Cheddar Up was given, both have been tested and will be released to the membership soon for more payment options. **INFO**

President

- Reserve Study was reviewed by the board and is available on the website. **INFO**
- Officer update:
 - A motion was made to nominate Leland Faux as the President. **MSC**
 - A motion was made to nominate Anne-Marie Davidson as Vice President. **MSC**



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- Board Training Session will take place at 6:30 p.m. on October 17, 2024 before the monthly board meeting. **INFO**
- A motion was made to purchase the association President a computer for Lake Jane business. **MSC**

Vice President (*Vacant*)

- No Report

Pool Committee

- The pool is closed for the season and all put away for the year. We had a great turnout this summer.

Park Committee

- Nothing to report.

Lake Committee

- Working with the treatment company for spot treatment as needed.

Meeting adjourned at 8:05 p.m.

Respectfully submitted by: Ashley DeGraffenreid, Executive Secretary