



## 4/15/2021 Meeting Minutes

Trustees Present: Fred Wells, Laurie Albrecht (Treasurer) , Gloria Brain (Secretary), Jeff Gubbe, Shawnta Mulligan, Anna Loudenbeck and Sandra Teter

Others Present: Anne-Marie Davidson (President), Ashley DeGraffenreid (Vice-President), Jeff Brain (Facility Manager) and Melissa Gubbe (Assistant Treasurer and Executive Secretary)

Guests Present:

Call to Order: President Anne-Marie Davidson called the meeting to order at 7:03pm.

This board meeting was done via Zoom.

Good of the Order: Gloria Brain has seen increased use of the facilities by members.

Old Business: Motion made to allow volunteer to purchase up to \$50.00 of flowers to plant up at pool entrance. **MSC** to approve.

### New Business:

Facilities Manager: Report for April 2021:

- Assessed some trees in the upper park and marked them for future removal. Information sent to the park committee for budgeting.
- Serviced the gate lock for the off- leash area.
- Assisted Anne-Marie with the park selection of the park maintenance contract.
- The upper park shelter was prepared for a reservation. Then secured afterward.
- The gate timers in the lower park and boat launch area were reset for closing as the time of dusk changes.
- Removed 3 unauthorized play structures in the upper park. The first two of these structures were made of fallen branches and appeared to be the work of taller children. But the third structure utilized some lumber, construction screws, saw, and screw gun. Definitely the work of someone with adult strength and tool usage ability
- The health department signs are no longer placed at the big toy areas. But the toilets continue to be locked at dusk.
- As of today, the lake level is .24” below the top of the gate. No measurable precipitation has fallen since March 29, when the lake was at 1.2” above the gate. At this time of the year the lake should be about 2” over the top of the gate. According to my weather app, no precipitation and temperature in the 70’s are forecast through April 19. From April 20 through the end of the month the chances of rain increase to 30%. Not really much of a chance. If this trend continues, the lake level will drop very low by the end of summer.

Secretary:

- Meeting minutes from 3-18-2021. **MSC** to approve with corrected end time.

- Newsletter articles are due May 17<sup>th</sup>, for next mailing. **INFO**
- Annual meeting will be via Zoom. Will revisit depending on what phase we are in in late July. **INFO**
- Carport at 19003 68<sup>th</sup>, has been approved by the Architectural Committee. **INFO**
- Mady Burgstahler has resigned her pool position. **INFO**
- If there are any board members not returning, please let Melissa know so we can post info in the next newsletter. **INFO**
- Melissa will contact 2 members interested in the open board positions. **INFO**
- Anna would like to manage our Face Book page to encouraging communication within Lake Jane's members. **MSC** to approve. Melissa will contact Michael Farmer for access to FB page.

Treasurer:

- Financial Reports for: March 2021. **MSC** to approve.
- Lawn contract: Anne-Marie will contact prevailing company and review final contract before signing. Pacific Total Grounds & Maintenance, LLC was approved. **MSC** to approve.
- Budgets are due. **INFO**
- 2 more large past due accounts were paid off. **INFO**
- Shawnta Mulligan requested that the Financial report have numbered line items for ease of reading. Board voted and the motion was not approved. **INFO**

Vice President:

- No report.

President:

- No report.

Pool:

- Pool opening 7/2/2021, Closing 8/29/2021. **INFO**
- Interviews are May 8<sup>th</sup>. **INFO**
- Need lifeguards. Melissa will send out membership email about needing lifeguards. **INFO**
- Committee is working on all the new Covid-19 procedures needed to open pool. **INFO**

Park:

- Dog park lock is not broken. Melissa will add this to member email with the code. **INFO**
- Park worker position: Melissa will add this to the membership email. **INFO**

Lake

- Fishing Derby Helpers: Anne-Marie, Jeff G. Fred and Anna. **INFO**
- Training for lake testing on 4/25/2021, 1pm, lower park/lake. **INFO**
- Illegal fishing at buoy line off of 193rd. Melissa will address this in membership email. **INFO**

Meeting adjourned at 8:32pm, by President Anne-Marie Davidson.

Respectfully submitted by Melissa Gubbe.